



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
NAKURU COUNTY PUBLIC SERVICE BOARD
P.O BOX 2870-20100
Email: cpsb@nakuru.go.ke



ADVERTISEMENT FOR PROMOTION

Pursuant to the provisions of Article 235 of the Constitution of Kenya and Section 59,65 AND 70 (1) of the County Governments Act, Cap. 265 Laws of Kenya, **Nakuru County Public Service Board invites applications from competent and qualified officers currently serving in Nakuru County Public Service** to fill the following vacant positions.

DEPARTMENT OF YOUTH, SPORTS, GENDER, CULTURE, & SOCIAL SERVICES – ADVERT NO.05/PROM/2026

SENIOR ASSISTANT DIRECTOR SOCIAL DEVELOPMENT (1 POSITION) - ADVERT NO.05/PROM/2026/23

Basic Salary Scale: Kshs.105,570 – 139,790p.m. **CPSB 02 (J/G 'Q')**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Assistant Director, Social Development for at least (3) years;
- ii. Bachelor's degree in any of the following disciplines: - Sociology, Anthropology, Social Work, Psychology, Community Development, Project Development/Management, Disability Studies, Counselling, Gender Studies, Gender and Development, Business Administration/Management or equivalent qualification from a recognized institution;
- iii. Master's degree in any of the following fields: - Sociology, Social Work, Psychology, Community Development, Project Development/Management, Anthropology, Counselling, Gender Studies, Social Studies, Gender and Development, Project Planning/Management, Public Policy, Disaster Management, Business Administration'

- Management or equivalent qualification from a recognized institution;
- iv. Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
 - v. Certificate in computer application skills from a recognized institution; and
 - vi. Demonstrated administrative and managerial capabilities in promoting social development programmes.

Duties and Responsibilities

- i. Initiating the development of social development policies, strategies and programmes;
- ii. Implementing community mobilization, community development, social welfare, social protection, older persons, persons with disabilities, community capacity support Programme (CCSP), vocational Rehabilitation services, volunteerism and family promotion/protection programmes;
- iii. Promoting and coordinating volunteer services, mainstreaming disability into social development programmes and projects;
- iv. Verifying the eligibility of identified older persons and persons with severe disability for the cash transfer Programmes;
- v. Supporting institutions of older persons in the provision of effective care and protection for vulnerable older persons;
- vi. Coordinating vocational rehabilitation and training for persons with disabilities; implementing family promotion and protection programmes;
- vii. Compiling, collating and disseminating social development statistical data; and
- viii. undertaking research in social development related issues.

PRINCIPAL SPORTS OFFICER (1 POSITION) - ADVERT NO.05/PROM/2026/24

Basic Salary Scale: Kshs.60,080 – 96,130p.m. **CPSB 02 (J/G 'N')**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Sports Officer for a minimum period of three

- (3) years;
- ii. Bachelor's degree in any of the following disciplines; Physical Education, Sports Science or Leisure and Recreation Management from recognized institution; OR
- iii. Bachelor's degree in Social Sciences with a Post-Graduate Diploma in Sports Administration and Management or equivalent qualification from recognized institution;
- iv. Certificate in Senior Management Course lasting not less than Four (4) weeks from recognized institution;
- v. Certificate in Computer Application from recognized institution
- vi. Demonstrate merit and ability as reflection in work performance results.

Duties and Responsibilities

- i. Coordinating preparation of sports annual and quarterly workplans, sports highlights and reports;
- ii. Liaising with relevant stakeholders in identifying land for sports infrastructure development
- iii. Partnering with public and private organization in developing sports facilities and related infrastructure, liaising with sub- branches of sports Federations, clubs and teams in conducting clinics on the set sports standards;
- iv. Recommending exceptionally talented persons to the county sports office, Federations, clubs or Sports Academics for further training;
- v. Coordinating Ex-officio membership activities in sports management, training and development;
- vi. Monitoring and evaluating sports programs in the district.

**PRINCIPAL SOCIAL DEVELOPMENT OFFICER (1 POSITION) - ADVERT
NO.05/PROM/2026/25**

Basic Salary Scale: Kshs.60,080 – 96,130p.m. **CPSB 02 (J/G 'N')**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Chief Social Development Officer for at least three (3) years;

- ii. Bachelor's degree in any of the following disciplines: - Sociology, Anthropology, Social Work, Psychology, Community Development, Project Development/Management, Disability Studies, Counselling, Gender Studies, Gender and Development, Business Administration/Management or equivalent qualification from a recognized institution;
- iii. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Certificate in computer application skills from a recognized institution; and
- v. shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Sensitizing stakeholders on social development policies and programmes;
- ii. Conducting situation analysis of social development programmes;
- iii. Analyzing data on accessibilities on social development opportunities for men and women; mobilizing local resources for the implementation of community development projects;
- iv. Vetting and registering groups and community-based organizations to benefit from social development programmes;
- v. Preparing reports on social development programmes; mainstreaming disability in programs and projects; promoting volunteerism for peace and social economic development;
- vi. Sensitizing communities on affirmative action for persons with disabilities; and creating awareness on family promotion and protection programmes.

**CHIEF SOCIAL DEVELOPMENT OFFICER (1 POSITION) - ADVERT
NO.05/PROM/2026/26**

Basic Salary Scale: Kshs.52,330 – 68,940p.m. **CPSB 02 (J/G 'M')**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Social Development Officer for at least three

- (3) years;
- ii. Bachelor's degree in any of the following disciplines: - Sociology, Anthropology, Social Work, Psychology, Community Development, Project Development/Management, Disability Studies, Counselling, Gender Studies Gender and Development, Administration/Management or equivalent qualification from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results,

Duties and Responsibilities

- i. Mobilizing and coordinating communities to participate in social development programmes;
- ii. Identifying and implementing social development programmes and projects; liaising with stakeholders in planning,
- iii. Implementing and monitoring social development programmes and projects; promoting volunteerism for peace and social economic development;
- iv. Collecting sex and disability disaggregated data; sensitizing communities on Affirmative Action for persons with disabilities;
- v. Training communities on Participatory Development Approaches; and mainstreaming disability in programmes and projects.

SENIOR ASSISTANT SOCIAL DEVELOPMENT OFFICER (2 POSITION) - ADVERT NO.05/PROM/2026/27

Basic Salary Scale: Kshs.46,120 – 65,860p.m. **CPSB 02 (J/G 'L')**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Assistant Social Development Officer I for at least three (3) years;
- ii. Diploma in any of the following disciplines: - Community Development, Project Development/Management, Social Work, Sociology, Social Development, Psychology, Gender and Development, Counselling, Health and Community Development, Entrepreneurship, Business

- Administration/Management or equivalent qualification from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution; and
 - iv. Shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Implementing appropriate group training programmes; mainstreaming disability in public and private institutions;
- ii. Collaborating with stakeholders in managing social development Programme(s) and
- iii. Projects; guiding communities develop Community Action Plans (CAPs); collecting data on accessibilities on social development opportunities for men and women; and preparing reports on social development programmes.

**SENIOR SOCIAL DEVELOPMENT ASSISTANT (1 POSITION) - ADVERT
NO.05/PROM/2026/28**

Basic Salary Scale: Kshs.41,420 – 57,230p.m. **CPSB 02 (J/G 'K')**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Social Development Assistant I for at least three (3) years;
- ii. Certificate in any of the following disciplines: - Community Development, Project Development/Management, Entrepreneurship, Business Administration/Management, Youth Work/Development, Social Work, Counselling, Gender Studies or equivalent qualification from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution; and
- iv. shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Mobilizing communities for the implementation of their development programmes and projects;

- ii. assisting communities develop Community Action Plans (CAPs); managing and resolving conflict within community groups and projects; training communities and groups on livelihood projects;
- iii. facilitating the registration of persons with disabilities, poor and vulnerable individuals to benefit from the Social Development programmes;
- iv. collecting data on accessibilities on opportunities for men and women; collecting sex and 'disability disaggregated data; collecting social development related data and report writing; and
- v. preparing reports on Social Development programmes.

CHIEF SPORTS TECHNICIAN (2 POSITION) - ADVERT
NO.05/PROM/2026/29

Basic Salary Scale: Kshs.41,420 – 57,230p.m. **CPSB 02 (J/G 'K')**

Allowances as per SRC Circulars attached to the position

Terms of employment: Permanent and Pensionable

For appointment to this grade, a candidate must have:

- i. Served in the grade of Senior Sports Technician a minimum of period of three (3) years;
- ii. Certificate in sports Administration and Management of equivalent qualification from a recognized institution.
- iii. Certificate in First Aid from a recognized institution; and
- iv. Demonstrate merit and ability as reflected in work performance and results.

Duties and Responsibilities

- i. Selection, classification and training of athletes and trainees in sports; officiating sports events;
- ii. Creating sports awareness and identifying youths with sports talent;
- iii. Developing sports talent; Preparing teams and organizing for sports competitions;
- iv. Identifying talented athletes for advanced training. Availing and advising on use of local sports facilities and equipments during competitions;
- v. Drawing, implementing and evaluating sports programs and preparing reports of sports programs and activities in the district.

HOW TO APPLY

Qualified officers are required to make applications through <https://recruitment.nakuru.go.ke> . Follow the following steps;

1. Register an account by providing the required information.
2. Login into your portal using email and password you provided above.
3. An OTP (One Time Password) will be sent to your mobile number. Use that code to verify your account.
4. Update your profile with the required details as per the steps provided. Ensure you fill all the mandatory fields.
5. Accept the terms and conditions as provided.
6. Check for the open vacancies. Click apply on the cadre you are qualified for.
7. The job application will be submitted. You can follow the progress on my applications tab.

(No hand delivered applications will be accepted. Also, applications sent through the email address will not be considered).

The applications should be done on or before 12th October, 2026.

The County Government of Nakuru is an equal opportunity employer. The Board and the County Government of Nakuru is committed to **Zero Tolerance to Corruption**. We caution applicants not to fall victim to fraudsters and impersonators who solicit for money with a promise of influencing the outcome. **The Board shall bear no responsibility for any personal loss arising from such unlawful dealings.** Such cases should be reported to the Police and other relevant Law Enforcement Agencies.

Any communication from the County Public Service Board SHALL be through the above address and official cellphone number: **0796848192**.

Canvassing in any form will lead to automatic disqualification. Only shortlisted candidates will be contacted.

**Secretary/CEO
Nakuru County Public Service Board**